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**U3A Port Fairy Inc. COVID-19 Safety Policy**

**INTRODUCTION**

* This policy has been developed to ensure the health and safety of all U3A Port Fairy members and guests.
* It will be updated by the U3A Committee of Management in accordance with State Government and Moyne Shire regulations.
* This policy should be read in conjunction with U3A PF Terms and Conditions of Membership and Code of Conduct Policy.

**COVID-19 Safety Policy Details**

* Members should not attend classes or activities if they are unwell, especially if the symptoms include cough, high temperature or respiratory conditions.
* Members should not attend classes or activities if they have had recent close contact with a COVID-19 case.
* Course leaders will maintain an attendance record for every class or event.
* Members must adhere to each venue’s COVID-19 safety procedures including capacity and density limits and hygiene practices.
* Doors and windows need to remain open for adequate air circulation and the air purifier switched on if available.
* If it is mandated, members must wear a suitable face mask.

**This policy was adopted by the COM of U3A PF Inc. on October 25, 2022.**